



**Washington County Historical Society
at The John Hay Center**

307 East Market Street, Salem, IN 47167

(812) 883-6495

www.johnhaycenter.org

The meeting of the membership of the Washington County Historical Society Inc. ("Society") will take place on **November 11, 2023 at 6:00 pm, at The Depot Railroad Museum** 206 South College Avenue, Salem, IN.

The meeting shall be a general business meeting, including committee reports, membership report, financial report, President's statement to the membership, and the election of directors. Information about the meeting and forms relating to the meeting are available at www.johnhaycenter.org.

Proxy voting is highly encouraged if you are uncomfortable attending or are unable to attend in person.

*****Please understand that non-members will not be permitted to attend the meeting.***

The Washington County Historical Society Board of Directors is making every attempt to present a fair, uncontroversial, and legal Annual Membership Meeting and Election for 2023. Our goal is to build a greater and stronger organization for our members, our community, and to create a sustainable cultural destination for generations to come. We appreciate the support of our members!



Annual Meeting Information

- All in-person attendees must provide a form of ID upon entry to verify current membership.
- A Board candidate application is included in this mailing. Deadline to submit an application for an open seat is Wednesday, October 11, 2023 at 5 pm. Applications submitted after this date and time will not be considered, therefore, no nominations from the floor are allowed. Candidates must be current members, and must understand the responsibilities and level of participation expected of a Board member.
- Our November 11th election process will follow the bylaws voted upon in 2020, meaning a slate of candidates will be presented to the membership by the Nominating Committee. The Nominating Committee was selected by the President in September.
- A quorum of the membership (10%) is necessary to elect candidates to the open Board seats. The quorum number will be known after our record date and time, Wednesday, October 11, 2023 at 5 pm. September 1st was the final day to count new, returning, and current members who are allowed to vote in the 2023 membership meeting. New and

renewed memberships submitted after the record date and time will not be allowed to vote in the November 11th meeting. Proxies are included in the quorum by Indiana non-profit law.

- Number of voting members in a unit remains unchanged from last year: single members have 1 vote, family units will have a *pro rata number of votes*. For example: adult family unit members in the same household who attend, will have the right to cast their vote, whether it is 1 adult, 2 adults, or 8. If one member of a household attends, that person will cast one vote to represent the family unit. Single and family unit votes carry the same weight. Family members can, of course, act as proxy for other family members if the proxy form is completed and presented as detailed below.
- If you cannot attend the annual member meeting on November 11, 2023, you may appoint a proxy of your choice. Proxy forms are included in this mailing, are available on the website (www.johnhaycenter.org), can be emailed (make a request to info@johnhaycenter.org), or can be picked up at the Stevens Museum. Proxy forms must be filled out for each absent member who would like to cast a vote. Proxy forms can be turned in to the Stevens Museum for safekeeping by the Board Secretary, or presented by the proxy and recorded at the meeting.
- Votes will be counted in clear view of the attending members by the President and Secretary. A program will be offered during the tallying of votes, to hopefully fill the time adequately.